

**Trinity Lutheran Church
Clarks Summit , PA**

**Endowment Sub-Committee Meeting: Sunday, July 29, 2007
(Support Ministry Team)**

Present:

Steve Bowman, Maxine Gilligan, George Mathews, Fred Pencek, and Todd Rehder.

Organizational Matters:

George Mathews reviewed the composition of the sub-committee, terms of service of the members of the sub-committee, the general responsibilities of the sub-committee, and the relationship of the endowment fund to the two other expressions of outreach by Trinity: regular benevolence and special benevolence. It was noted that the primary purpose of the Endowment Fund is to support the development of new outreach ministries

The pastor will also make sure that the members of the Endowment Sub-Committee are furnished with copies of the constitutional by-laws under which the sub-committee functions.

Youth Ministry:

The congregation council has requested that the Endowment Sub-Committee consider a three year grant for the support of the Trinity youth ministry program and the funding of the position of the youth ministry coordinator. By common consent the sub-committee approved the following funding grant:

Year 1:	\$13,000 to \$15,000
Year 2:	\$9,000
Year 3	\$5,000

State Park Ministry:

The congregation council has requested that the Endowment Sub-Committee consider a three-year grant for the support of the weekend ministry at Lackawanna State Park. The ministry is being offered by Trinity in partnership with the Pennsylvania Council of Churches and the Pocono Area Leisure Ministry (PALM). The grant is intended to support the position of a part-time chaplain along with minimum program costs.. By common consent the sub-committee approved the following funding grant:

Year 1:	\$3,000
Year 2:	\$2,000
Year 3	\$1,000

Other matters:

The by-laws provide for two members of the sub-committee to be appointed annually from within the congregation council for one year terms and three at-large members of the sub-committee to be elected for three year terms at the spring meeting of the congregation. Presently there is a vacancy in the "at-large" membership category for a three year term. This matter is being

referred to the Support Ministry Team to identify an individual to serve until the next meeting of the congregation at which time that person would be eligible for election to complete the remainder of the three year term.

According to the by-laws the sub-committee will need to appoint from within its membership a person to serve as the Financial Secretary and a person to serve as the Recording Secretary. This can be done at the next meeting of the sub-committee.

The pastor noted that the sub-committee will meet at least twice a year; other meetings can be scheduled as necessary.

It was also agreed that if there are any funding requests that are simple and straightforward, they can possibly be handled by e-mail (*especially if there is a considerable length of time until the next regularly scheduled meeting of the sub-committee*). The nature and the purpose of the grant, the amount of the grant, and the terms of the grant all must be presented in a proposal. If the response of all voting members is affirmative, the funding request will be granted without a formal meeting. If at least one of voting members believes that additional conversation about any aspect of a proposal would be helpful, then the sub-committee will formally meet before any action is taken.

Next Meeting:

The next meeting of the Endowment Sub-Committee has not yet been determined. It will be scheduled after a third at-large member is enlisted.

*Minutes recorded by:
George Mathews*