

**Trinity Lutheran Church
Clarks Summit, PA**

Support Ministry Team

Support Ministry Team Charter

(Ratified November 29, 2006)

Purpose:

To provide the resources and infrastructure to enable the Worship, Education, Service and Outreach, and Witness and Fellowship Ministry Teams to carry out their ministries.

Ground Rules:

Keep Christ in the focus. Conduct meetings in a timely and focused fashion. Work together with respect for others opinion as we work towards consensus decisions.

Responsibilities:

Planning annual stewardship program, providing for on-going stewardship education, finance and audit responsibilities (*including monitoring on a continuous basis the income and expenses of the congregation as related to the budget and monitoring the financial resources of the congregation*), the care of the buildings, grounds and other property of the congregation, the nomination of persons to serve in elected positions within the congregation, monitoring the activities of the Lutheran/Episcopal Joint Study Committee, management of personnel issues, and responsibility for the long range planning process. Form subcommittees and task forces as needed. Oversee the goals and the implementation of goals of the subcommittees.

Meetings:

Initially the team will meet bi-monthly 7.00 to 8.30 pm until the team structure is in place. Thereafter monthly meetings. Have annual meetings amongst all five ministry teams.

Budget:

The Support Ministry Team will be responsible for direct expenditures such as salaries and property upkeep. It will have oversight of financial activities of the other ministry teams, and responsibility for miscellaneous expenditures not covered by the other teams.

Boundaries:

Monitor on behalf of the Congregation Council all financial aspects of the future of the congregation.

Measure of success:

The success of the Support Ministry Team will be based on tangible and measurable goals, such as meeting the annual monetary budget, the growth of the congregation, pledge fulfillments, and successful financial audits without findings. Mutual assessment by the five ministry teams might also prove helpful.