

**Trinity Lutheran Church
Clarks Summit , PA**

**Service and Outreach Ministry Team
Team Meeting: Tuesday, October 2, 2007**

Present: Pastor Mathews, Bill Calhoun, George Duhigg, Sam Lesko, Carol Pencek.

The meeting was opened at 7:05 pm with a prayer from Pastor Mathews

The minutes of the September 12, 2007 meeting were circulated and reviewed.

Committee Reports:

Parish Health Ministry:

Two programs have already been held this year: Arthritis (at Trinity with approximately 20 attendees and Nursing home payments (at Our Lady of the Snows with approximately 30 attendees) The next program is on bullying at Trinity on Oct. 16.

Search committee has interviewed candidate for replacing Carole as Parish Health Coordinator and is close to making recommendation. Discussion of salary ended with recommendation that starting salary be \$13.25 per hour with no benefits but reimbursement for expenses including costs to attend some professional development programs, travel expenses and other out of pocket expenses related to the position. A 'contract' letter for the position will be drafted. Carol indicated that she uses the parish health education sub-committee as an advisory group to get program ideas and reactions to suggested topics while the cabinet serves as an oversight group.

Social Ministry:

The Social Ministry Sub-committee has not met since last team meeting. Next meeting is scheduled for Oct. 11. Next St. Francis kitchen date is Oct. 16. George will be checking with the Red Cross about sponsoring a blood drive in late October

Special Benevolence:

Nothing expended since last meeting.

Endowment:

The Endowment committee requested \$18,000 from Lutheran Community Foundation for Youth Ministry (\$15,000) and Lackawanna State Park Ministry (\$3000). There were no problems with filling out and faxing the forms. Turn around time was approximately 9 days.

New Projects:

Steve Bowman has a CD recorder that he is hoping to donate to the church for recording of services for nursing homes/shut-ins. If he is not able to utilize that system, he will speak to a friend and get a quote to purchase a system. A suggestion was made to have several people trained to record the services, in the event that Steve is not available. Also, that extra copies be available of special occasions (solos, duets, First Communion...).

We wait for suggestions from Connie McDonnell regarding opportunities for community outreach.

Old Business:

Steve Bowman is still having some glitches with the direct dvd recording of worship services. After the glitches are worked out he will train some backup recorders. Service and Outreach is responsible for the coffee hour on Oct. 14. We reviewed tri-fold brochure that Pastor Mathews prepared as a handout resource. Carol will have printed materials from Parish Health available. Members will wear "ask me about" tags and there will be 'sign up' forms available.

New Business:

Review of charter and 'fit' of groups/committees. Leisure ministry committee will be under Witness and Fellowship Team. Sam had felt that name of "Trinity Lutheran Men in Mission" indicated that they might fit best under Service and Outreach but after some further discussion with Mike Krahling it was agreed that TLMM would also be under the Witness and Fellowship team. Sam indicated that he felt that the philosophy and intention of the reorganization was to empower the teams to make policy. This would free up council to look at the bigger picture of the mission of the congregation and ways to carry it out. Council could also coordinate projects/areas that cut across two or more teams.

Date for next meeting: November 6, 2007 at 7:00 pm. All ministry team members are encouraged to review the charter before the next meeting in preparation for further review of it.

Meeting adjourned with Lord's Prayer.