

**Trinity Lutheran Church  
Clarks Summit , PA**

**Service and Outreach Ministry Team**

**Team Meeting: Thursday, June 28, 2007**

**Present:** Name Pastor Mathews, Sam Lesko, Carol Pencek, and Carole Hamersly.

**Absent:** Steve Bowman, Marty Kearney, Connie McDonnell, Bengt Berg, George Duhigg, Bob Davies and Joan Sharpe.

The meeting was opened at 7:10 pm with a prayer from Pastor Mathews.

The minutes of the April 11, 2007 meeting were reviewed and accepted. Points of interest include Parish Health Ministry job description, Special Benevolence presentation to congregation, and the review of the June 10 Ministry Teams meeting.

Carol Pencek previously outlined a job description for the Parish Health Ministry coordinator. That outline may now be condensed and include salary, hours expected (Carole will review past vouchers to retrieve and average monthly/quarterly hour commitment expectation). Carol recommended a prospective replacement have a background in Social work. Once a condensed version is available, several candidates will be approached and the Service and Outreach team as well as members from the PHM will conduct interviews. Sam, and Carol have agreed to be on the search team and have recommended Jan Hess and/or Debbie Miller. Potential candidates include: Bonnie Lesko, Jan Hess, Jill Sorensen, Cindy Chibirka, Cheryl Battaglia, Wendy Belaski and Debbie Miller.

**Committee Reports:**

**Parish Health Ministry:** All programs running well and well attended. Second Babysitter and AARP classes are being scheduled. Programs in place through 2008.

**Social Ministry:** Recently sponsored St. Francis.

**Special Benevolence:** Sam will do a "temple talk" presentation to the congregation on the Special Benevolence program here at Trinity and how it can be supported and utilized. The committee will entertain ideas from the congregation for needs in community and support those that it can.

**Endowment:** The Endowment committee needs to meet regarding two important issues: funding Youth Ministries as well as State Park Ministry. Carole will contact Todd Rehder regarding scheduling a meeting for the committee. Members of the committee will be verified as per minutes of previous meetings.

**New Projects:**

We are in need of a proposal from Steve Bowman regarding recording equipment for the recording of services for shut-ins. May also seek another person responsible for recording services in Steve's absence. This is another request to the Endowment committee to fund this purchase.

We await a list compiled by Heather Klien and Connie McDonnell regarding outreach opportunities.

**New Business:**

Bill Calhoon has joined the Service and Outreach Team as the council liaison and would consider chairing the team if nominated.

The meeting was adjourned at 8:30 PM with the Lord's prayer.

The next meeting will be Wednesday, September 12, 2007 at 7:00 pm.

Carole Hamersly