

**Trinity Lutheran Church
Clarks Summit, PA**

Combined Ministry Team Meeting - Summary Report

June 10, 2007

The five ministry teams of the congregation met for the annual combined meeting following the liturgy on Sunday, June 10, 2007. In three sub-groups (*green, blue, and red groups*), two questions were discussed with their findings being shared with the total group:

Subject 1: Looking Back: *What has worked well? Have there been any surprises? What could have been done differently? etc.)*

Green Group:

How to make it work better:

- agendas prepared in advance for all meetings
- open with Bible study and discussion
- identify areas of cross responsibilities of teams
- increase the reporting of team activities to the congregation
- timely minutes
- welcome outside ideas and assist with the appropriate ministry team to report it to

Short and Long Term Aspects:

- Long term: results in better organization and operation of the congregation
- Short term: stay involved and don't get discouraged if your ideas aren't implemented - yet!

How to Increase Involvement:

- communicate what teams are doing.
- identify and encourage participation of certain talents.
- keep teams open to new members at all times
- an annual open appeal for participation

Blue Group:

- Feedback has been an important feature with whoever you have been working
 - frequent meetings aided attendance
 - greater ownership
 - greater investment (finding time to serve within a busy schedule)
- graduation in commitment
 - things have gotten accomplished quicker
 - the whole learning process has improved and quickened - synergy
- the scheduling of meetings (being on the same page)

Red Group:

Working well:

- youth group
- Parish Health Ministry evening programs
- more involvement/volunteers
- more outreach

Needs Improvement:

- look at surplus number of meetings
- the charters are not being used well.
- Property Committee
- Personnel Committee (better defining roles and responsibilities)
- reminders for meetings (follow-up and reminders of upcoming meetings)

Subject 2: Looking Back: *How can we make the process work better (short and long term aspects)? How can involvement be increased? etc.*

Green Group:

What worked well?

- compatibility of members
- open discussion
- interest of members
- gave up personal agendas

Surprises:

- how the organization worked
- teams followed through with programs
- ideas executed

What could have been done differently? -too much time on charter without committee work

Blue Group:

- chat room might be an option, but not necessarily the best one
- better scheduling of meetings (regularity)
- committee work needs to be better communicated to the congregation at-large (new members are seeing that things get done in this congregation)
- over regulation of agenda (rigidity)

Red Group:

Specific:

- improve website to include chat rooms and live cam Casts

General:

- building, space, and parking issues
- increase involvement (working)
- increase fellowship activities for youth and parents in particular, as well as all members of the congregation in general