

**Trinity Lutheran Church
Clarks Summit , PA**

Education Ministry Team

Sunday Church School Sub-Committee Meeting: Monday, July 28, 2008

Present: Heather Klien, Kathy Mathews, Pastor Mathews, Cathy Sheffler, Dee Smith, and Teri Bockelkamp.

The meeting opened at 7:33 PM with a prayer from Heather Klien.

The minutes of the last meeting were not discussed.

Heather handed out an outline containing topics of discussion.

Topics of discussion and decisions made were as follows:

1. Sunday-school information folders will be available again in approximately two weeks. These folders will be made available to all Sunday-school staff. Folders will contain Akaloo schedule, student and faculty information, holidays, and more.
2. The Sunday-school staff was reviewed. Many staff changes have been made or are in the process of being made. Dee Smith will now teach pre-school ages three and four. Brenda Grunza will be the new kindergarten teacher. Cathy Sheffler will be taking over the first and second grade class. Sarah Harvey has resigned and we are currently looking for a replacement for our third and fourth grade class. Shriley Buntrock will not be teaching grades five and six due to her health and we are currently seeking to find a new teacher for that class as well. Finally, Beverly Phillips will be teaching our seventh and eighth grade classes.
3. Classroom assignments have been made. Due to the growth in adult forum they will need more space. Their class has been moved to the dining room. Grades five and six will be in the sun room and grades seven and eight will be in the living room.
4. Student information will continue to be collected and updated. Pastor updated the information sheet on the web page. It was agreed that a greeting table will be set up on the first day of Sunday school with the purpose of gathering information about our students.
5. Dates were set on the 2008-2009 calendar as follows: 9-07-08 will be the first day of Sunday school and teacher installation day; 11-30-08 no Sunday-school (Thanksgiving weekend); 12-28-08 no Sunday-school; 04-12-09 no Sun. school (Easter); 05-24-09 no Sun. school (Memorial Day weekend); 05-31-09 will be the last day of Sunday-school as well as awards day.
6. It was agreed the Sunday school music program will not continue this year.
7. Teri agreed to do a fall and spring library time with each class which will entail a story time in the library. She will make arrangements with each teacher.

8. Sunday school will end its opening Sunday program on the first Sunday of the month and implement a new program. Starting September 29th we will have a "closing program" that will be scheduled on the last Sunday of each month for the last 25 minutes of class. Parents will be encouraged to arrive 25 before the end of Sunday school to join us downstairs in the large Sunday school room for a lesson on the Ten Commandments.
9. Open house will be done gradually throughout the year. Each class will have one special Sunday where they will invite their family to join them during Sunday-school for a special lesson, snack, and project.
10. The topic for closings will be the Ten Commandments. Teachers will be helping to provide the lessons this year.
11. Akaloo 1 will be the continued curriculum
12. Snack and beverages will be provided.
13. The Sunday-school newsletter will continue.
14. The Sunday-school community projects were discussed. We will be continuing "The Angel Tree Project" through UCP as our fall project. The spring project is not yet decided.

No other business.

The meeting was adjourned at 9:04 PM.

Heather Klien