

**Trinity Lutheran Church
Clarks Summit , PA**

Worship Ministry Team

Charter Meeting: September 21, 2006

Present: Joe Anderson, Bengt Berg, Suzanne Bolig, Bill Calhoun, Bob Davies, Jan Hess, Edith Lloyd, George Mathews, and Bill Oehler.

The meeting was called to order at 6:00 P.M. with prayer and devotions led by Pastor Mathews.

The charter process was continued under the direction of Bengt Berg with primary attention given to the areas of meeting dates, boundaries, budget, and measure of success.

Meeting Dates:

It was the consensus of the ministry team that it would be necessary to generally meet once a month. It was also agreed that provision for an annual meeting amongst all five ministry teams would be helpful and productive.

Boundaries:

The Congregation Council has delegated the responsibility of all management of the programs that fall under the worship function of the congregation as defined in the "tasks" category as described in the September 14 minutes. In addition, in the event that there are major changes in worship (ie: the times of worship services), these items should be brought to the attention of the congregation council for its approval. Although minutes of the team's meetings will be available to members of the council, the ministry team will also need to determine which items of business, if any, need to be verbally reported to the congregation council.

Budget:

The ministry team will be responsible for monetary expenses as related to the worship function of the congregation in accordance with the budget of the current fiscal year. The team will have the latitude to reappropriate funds within its budget categories. The necessity to expend funds related to the worship function of the congregation beyond the current budget needs to be referred to the congregation council for its authorization.

Measure of Success:

The measurement of success is difficult with the worship life of the congregation. It can be related to monitoring attendance, anecdotal feedback, and self-assessment. Mutual assessment by the five ministry teams might also prove helpful.

The next meeting of the Worship Ministry Team will be held at the Parish House, on Thursday, October 12 beginning at 7:30 PM. At that time final action on the team charter will be taken.

*Minutes recorded by:
George Mathews*